|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Changes on the Authors list** | | | | |
|  | | | | |
| Place and date: | | | | |
|  | | | | |
| **Title of the article:** | | | | |
|  | | | | |
| **Reason for the change:** | | | | |
| a) adding an Author/Authors\* …………………………………………………………………………………………………… | | | |  |
| b) removing an Author/Author…………………………………………………………………………………………………… | | | |  |
| c) reordering the Authors ………………………………………………………………………………………………………….. | | | |  |
| d) other (please specify): | | | | |
| *Please tick box a, b or c or specify your answer in point d.* | | | | |
| \* The new Author / Authors have to submit a Licence Grant Statement. | | | | |
|  | | | | |
| **Previous list of Authors:** | | | | |
| Order\* | Name/names and surname | Affiliation | E-mail address | Contribution in % |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
| 6 |  |  |  |  |
| 7 |  |  |  |  |
| \* All authors should be listed in the same order as in the application. | | | | |
|  | | | | |
| **New list of Authors:** | | | | |
| Order\* | Name/names and surname | Affiliation | E-mail address | Contribution in % |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
| 6 |  |  |  |  |
| 7 |  |  |  |  |
| \* The Authors should be listed according to the order in the new version of the article. | | | |  |
|  | | | | |
| **Authors’ signatures (previous and new):** | | | | |

**Appendix 1 to the Licence Grant Statement – GDPR information clause**

**Information on the processing of personal data in connection with the submission of an article for publication in the *Statistics in Transition New Series* journal**

Following the implementation of Regulation 2016/679 of the European Parliament and the Council of the European Union of 27th April 2016 on the protection of natural persons with regards to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation)[[1]](#footnote-1) (GDPR), the administrator sets forth the following rules for processing your personal data and describes your rights in relation to this process:

**I. Administrator**

The administrator of your personal data processed while examining the submitted article, is the President of Statistics Poland, seated at al. Niepodległości 208, 00-925 Warsaw.

**II. Data Protection Inspector**

The Data Protection Inspector (IOD), appointed by the administrator, may be contacted through:

1. traditional mail at: IOD GUS, al. Niepodległości 208, 00-925 Warsaw;

2. electronic mail at: IODGUS@stat.gov.pl.

The IOD deals exclusively with cases which concern the processing of your personal data by the administrator, including the exercising of your rights resulting from the GDPR.

**III. Objectives and legal grounds for processing your personal data**

Your personal data is processed in order to examine the submitted article for publication, pursuant to Article 6 (1) (a) of the GDPR (the person to whom the data applies has given his/her consent to process his/her personal data for one or more specific purposes) or Article 6 (1) (e) of the GDPR (in connection to the administrator’s performance of tasks in public interest or exercising his/her official authority) in relation to Article 25 (1) (17)[[2]](#footnote-2) of the law on public statistics – to popularise statistics-related knowledge.

**IV. Personal data recipients**

Access to your personal data may be provided only to bodies authorised to deal with personal data on the basis of the prevailing law.

**V. Personal data storage period**

1. If your article is accepted for publication, your personal data will be stored for a period necessary to fulfil the purpose for which they were collected, and after the expiry of that period, for a period stipulated by the law on the national archive resources and archives[[3]](#footnote-3) and in the regulation on classifying and categorising documents, transferring archival materials to state archives and scrapping non-archival documentation.[[4]](#footnote-4)

2. If your article is not accepted for publication, your personal data will be deleted immediately.

**VI. The Reviewer’s rights as the data subject**

You have the right to:

1. access your personal data, including the right to obtain copies of these data;

2. rectify (correct) your personal data;

3. remove your personal data;

4. restrict the processing of your personal data;

5. lodge a complaint with the President of the Personal Data Protection Office (the Polish DPO: Personal Data Protection Office, Stawki 2, 00-193 Warsaw) if in your opinion the processing of your personal data has breached any of the provisions of the GPDR.

**VII. Voluntary/obligatory character of providing personal data**

Although the provision of your personal data is voluntary, it is necessary to examine the submitted article. Should you not provide your personal data, the publication of the article becomes impossible.

**VIII. Automatised decision-making, including profiling**

Your personal data will neither be subject to profiling nor automatised decision-making**.**

1. Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (Official Journal of the European Union, UE L 119 of 04.05.2016, p. 1, with further amendments) [↑](#footnote-ref-1)
2. Law of 29 June 1995 on public statistics (Journal of Laws 2019 item 649, 730 with further amendments) [↑](#footnote-ref-2)
3. Law of 14 July 1983 on national archive resources and archives (Journal of Laws 2018 item 217, with further amendments). [↑](#footnote-ref-3)
4. Regulation of the Minister of Culture and National Heritage of 20 October 2015, on classifying and categorising documents, transferring archival materials to state archives and disposal of non-archival documents (Journal of Laws 2015 item 1743) [↑](#footnote-ref-4)